



BOARD OF GOVERNORS **STRATEGY, GOVERNANCE AND SEARCH COMMITTEE**

MINUTES OF A MEETING OF THE STRATEGY, GOVERNANCE & SEARCH COMMITTEE **HELD ON ZOOM ON WEDNESDAY 4 MAY 2022**

		<u>Meeting Attendance</u>
PRESENT:	Tina Coates (Chair)	(3 out of 3)
	Gillian May (Group Principal & Chief Executive)	(3 out of 3)
	Rob Lewis	(3 out of 3)
	Stuart Taylor	(3 out of 3)
	Angela Wellings	(3 out of 3)
CLERK:	Lynn Payne	(3 out of 3)

PART I

MINUTE
No

ACTION

The meeting started at 6pm.

The Chair welcomed everyone to the meeting.

1. Apologies for Absence
Apologies were received from Tom Wainwright and Paul Britton.
2. Declarations of Interest
No Member declared a conflict of interest with the agenda.
3. Minutes of the Previous Meeting held on 9 February 2021
The Minutes of the previous meeting held on 9 February 2021, having been previously circulated to members, were agreed as an accurate record and the Chair's electronic signature would be applied.
All Members were agreed.
4. Matters Arising from the Previous Meeting held on 9 February 2021
The Clerk advised members that there had been no further comments or proposals sent to her in relation to the Governor skills audit.
All other matters arising had been actioned or would be covered within the agenda.
5. Determination of the Board – Staff & Student Governors
Members were asked to consider the recommendations from the Joint Steering Group (JSG) regarding Staff and Student Governor arrangements post-merger.
Members discussed the various categories that could be used for Student Governors and the proposal from the JSG that the number of Student Governors be decreased from 3 to 2 post-merger.

Members agreed to recommend to the Board that the categories were: -
 1. Student Governor, Sixth Form
 2. Student Governor, Further Education

Refer to Corporation

Members also agreed the current determined 3 Student Governors at TWFCG be decreased in number to 2.

Refer to Corporation

Members discussed the various categories that could be used for Staff Governors and the proposal from the JSG that the number of Staff Governors be increased from 2 to 3 post-merger.

MINUTE
No

Members agreed to recommend to the Board that the categories were: -

1. Staff Governor, Further Education
2. Staff Governor, Sixth Form
3. Staff Governor, Professional Services

Members also agreed the current determined 2 Staff Governors at TWFCG be increased in number to 3.

Members were reminded it had been agreed at the JSG that a Staff Governor from BCA would be appointed as one of the three Staff Governors in the merged college. The BCA Staff Governor proposed, would naturally have fallen into the 'Professional Services' category but there was currently no vacancy there. The vacant category was Staff Governor, Further Education. Members agreed to propose to the Board, that without a formal interview, the BCA Governor be appointed as a Staff Governor from 1 August 2022 to the end of what would have been her term (with BCA), then after that time the vacant category of Staff Governor Further Education would be filled.

All Members were agreed.

Determination of the Board

Members were advised that 5 current Governors with BCA had expressed an interest in joining TWFCG Board. Members noted their interest and details. The interested BCA Governors were Pippa Goodwin, Jo Croft, Signe Sutherland, Ian Thomson, and Andrew Try. Members agreed to recommend to the Board that all 5 Governors meet for a 'structured conversation' by a panel of Governors, being the Group Principal, The Chair of the Corporation, The Vice Chair of the Corporation (TC), The Chair of the Remuneration Committee (RL) and to include the Chair of BCA. The meetings would take place via Zoom.

It was agreed the interviews did not need to take place before the Board meeting on 18 May (but should do so as soon as convenient) as at that time the Board would be asked to agree in principle the 5 Governors joining the Board, then terms of office would be considered so that the 5 Governors, if they were all appointed, did not have terms of office all ending at the same time. The appointment proposed would then come to the next board meeting to be confirmed. The Clerk was asked to convene the 'structured conversation' sessions, and members were asked to recommend to the Board that the 5 interested Governors from BCA be interviewed for office on TWFCG Board.

All Members were agreed.

6. Chair & Vice Chair Elections

The Clerk advised members that the Chair and Vice Chair elections for TWFCG Board would be held in the normal way in May/June for nominations, and July for elections. Members considered whether to offer one of the two Vice Chair offices to the chair of BCA, and **unanimously agreed to recommend to this to the Board.**

The second Vice Chair office, and Chair of the Board office, would follow the normal pattern of election at TWFCG. In 2023 all eligible Governors of the merged College would be entitled to seek office as the Chair or as a Vice Chair. In this way the Group would be able to accommodate the Chair of BCA as Vice Chair should she wish to stand.

All Members were agreed.

7. Dates and times of Future Meetings

The next meetings were noted as being scheduled for:
Wednesday 8 June 2022

8. Any Urgent Business

The Chair of the Committee suggested that she and the Chair of the Remuneration Committee meet to consider the skills required in Governors on the new Board and bring a report back to the meeting in June.

The meeting ended at 6.50pm

Chair.....

Date.....

ACTION

Refer to Corporation

Committee Chair